GROCERY SUPPLY COMPANY

Big Enough For The Job, Small Enough To Care.

P. O. Box 638 75483-0638
130 Hillcrest 75482
Sulphur Springs, Texas
Phone: 903-885-7621
Toll Free: 800-231-1938

Dear Vendor Partner,

This letter is provided as a written request for a current Certificate of Insurance for your company. Our records indicate that we either **do not have a current Certificate of Insurance on file** or the Certificate we have is **expired** or will **expire soon**.

Please note that it is GSC Enterprises, Inc.'s policy that our company cannot do business with any company or organization that does not satisfy the following insurance and indemnification requirements. All GSC supplier/vendors must provide a Certificate of Insurance with the following attributes:

Certificate Holder should be listed as:
GSC Enterprises, Inc. dba Grocery Supply Company
P. O. Box 638
Sulphur Springs, TX 75483-0638

Insurance coverage should be written on an acceptable occurrence based Commercial General Liability and Umbrella insurance policy form.

General Liability

Products Liability	$2,000,000
General Aggregate	$2,000,000
Each Occurrence	$2,000,000
Auto Liability	$1,000,000 Combined Single Limit
Umbrella	$1,000,000 Occurrence/Aggregate
Work Comp	$500,000/$500,000/$500,000

Grocery Supply Company should be listed as an additional insured

30 Days Cancellation Notice

Updated Certificate must be automatically forwarded to Grocery Supply Company as Policies are renewed.

Please mail the Certificate to Grocery Supply Company, P. O. Box 638, Sulphur Springs, TX 75483-0638
or you may respond to the email address in this email. Your failure to respond will result in your removal from our approved vendor listing. If you have any questions, please do not hesitate to call. Thank you for your prompt attention to this very important matter.